

## Mokihana Aquatics Policies

### I. Dues

- A. An initiation fee is required by all individual swimmers. Initiation fee will provide individual swimmer with first year national governing body membership, first months dues, a one time processing fee and an annual educational fee. Masters swimmers shall be exempt from processing fee requirement.
- B. A yearly national governing body membership fee as determined by the Local Swim Committee (LSC) shall be paid to Mokihana Aquatics annually in October. The annual educational fee is due at this time also. This fee shall be in addition to regular monthly dues.
- C. \$40.00 per month per swimmer and 50% off each additional immediate family member.
- D. Dues for 8 and under shall be \$25.00 per month.
- E. **Dues are due by the first day of September for the September to February bi-annual payment and by the first day of March for the March to August bi-annual payment. Bi-annual dues will be considered delinquent on September 5<sup>th</sup> and March 5<sup>th</sup> respectively. A \$100.00 fine will be added to dues collected after the delinquency date. Dues may be paid in advance. Swimmers will be barred from practice on the 15<sup>th</sup> of September and March respectively should dues not be received by then. Three (3) delinquencies with in a five (5) year period will be grounds for expulsion from club.**
- F. If a swimmer does not attend any practices in a particular month for personal reasons, (i.e. health, other sports, vacations, rest, etc.) there will be a \$5.00 continuation fee provided there is **prior knowledge and consent of Head Coach.**
- G. \$20.00 per month for a swimmer who does not attend more than 1 practice a week with **prior knowledge and consent of Head Coach.**
- H. Family discounts are not applicable to initiation, 8 and under's, and continuation fees.
- I. Failure of financial responsibility will result in swimmers name being forwarded to their respective national governing body as a member in bad standing.

## II. Attendance (age group only, excluding 8 and under's)

- A. Swimmers must attend a minimum of 50% of weekly scheduled practices.
- B. Swimmers are responsible for calling the Coach on day's not attending practice or they will be assessed an unexcused absence.
- C. Canceled practices will be considered excused absences. NOTE: (Last minute cancellations) We will attempt to notified at least 1 hour in advance of scheduled practice. There shall be 3 swimmers' parents that shall be responsible for notifying swimmers after they have received the cancellation notice from the Coach. Parents shall be appointed by families in an alphabetical order. Appointees shall be rotated monthly.

## III. Practices (age group only)

- A. Parents, friends, and or guests are not allowed at practices except on Fridays. (excluding 8 and under's)
- B. Swimmer will not be allowed to practice if more than 15 minutes late. Swimmer will be assessed an unexcused absence.
- C. If swimmer gets sick during practice, parents will be notified and required to pick swimmer up promptly. If parents can't be reached, swimmer will need to wait in a designated area.
- D. Coaches will not be responsible for swimmers after the end of scheduled practices. A late pick up fine of \$5.00 per five (5) minutes will be assessed starting ten (10) minutes after the end of scheduled practices. Swimmers will not be allowed back to practice until late pick up fines are paid in full. After 30 minutes swimmers may be turned over to proper authorities. (i.e. Police or CPS)

## IV. 8 and Under's

- A. Dues for 8 and under's shall be \$25.00 per month.
- B. 8 and under's are only allowed to practice a maximum of 3 times a week.
- C. 8 and under's practice is limited to one hour on designated days.

D. 8 and under's may not participate in Invitational or State level meets.

E. 8 and under's are not eligible for individual club awards.

2

## **V. Competition**

A. Swimmers will represent Mokihana Aquatics only in meets approved by the Head Coach.

B. Swimmers will be encouraged to not swim in meets where the Head Coach and/or a designee will not be present.

C. Swimmers will not be allowed to represent Mokihana Aquatics in any meet were minimum attendance requirements have not or will not be met 30 day prior to competition.

## **VI. Travel**

Note: Policy on travel may vary on an individual basis depending on Coaches recommendations, chaperon availability, health and maturation of the athlete, and length of the swim meet.

A. All swimmers 11 and above shall travel with the club.

B. All swimmers 10 and under shall travel with their parents. If parents cannot attend, they shall be responsible for traveling arrangements.

C. When available, plane tickets shall always be available to traveling swimmers only.

D. A deposit is required in advance of travel to meets with club. \$150.00 for 1 day meets / \$250.00 for meets 2 days or more.

E. A \$10.00 chaperone sur charge shall be assessed to all meets. Chaperone sur charges are included with travel deposit.

## **VII. Club Fund-raisers**

A. Club shall retain all monies during a designated club fund-raiser.

B. All members are required to participate fully in club Fund-raisers. Member who do not participate fully in a club fund-raiser shall be assessed a quarterly fee. Fee shall be \$125.00 and due on the 1<sup>st</sup> of January and each subsequent quarter there after. Should assessment not be made within 15 days of due date swimmer will not be allowed to practice with team and may be subjected to permanent dismissal from program. Total annual assessment shall not exceed

\$500.00

3

C. Non-participating members shall not be allowed to participate in swimmer Fund-raisers.

D. INCENTIVE PER BOARD OF DIRECTOR.

NOTE: Mokihana Aquatics does four (4) major club fund-raisers annually. A pre-sell Christmas tree sale in the fall, our Annual Fun Meet during the summer and two (2) Molokai Bread sales annually. Full participation on Christmas tree sale requires each swimmer family to sell a minimum of five (5) trees. Full participation in Fun Meet requires each member family serve on an organizing committee or be a timer and/or other official at the meet. Full participation on Molokai Bread sales requires each swimmer family to sell a minimum of 25 Breads per sale. Failure to meet these commitments entirely will result in assessments per section VI (B).

### **VIII. Swimmer Fund-raisers**

- A. All swimmer Fund-raisers shall be organized and carried out by the parents group with prior knowledge and consent of the Board of Directors.
- B. 90% of all monies raised by an individual member shall be retained in a trust fund for said swimmer.
- C. 5% of all monies raised shall be retained by the club for fund-raiser cost.
- D. 5% of all monies shall be put into a special fund to help compensate club with small group travel, dependent upon said meet and number of swimmers traveling.
- E. Trust fund monies can only be used for travel with the club.
- F. If a swimmer quits or is terminated from team roster, all monies shall be directed to the clubs general fund after a 120 day holding period.

### **IX. Disciplinary Action**

- A. 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> warnings shall be verbal between swimmer and Coach.
- B. 4<sup>th</sup> warning shall be a written notice to the parents.
- C. 5<sup>th</sup> warning - disciplinary action and a written notice to parents and Board of Directors.

D. 6<sup>th</sup> warning - expulsion from team and written notice to parent and Board of Directors with a 15 day period to appeal per U.S.S. Inc. Athletes Rights.

4

E. All warnings must occur within a 12 month period and will remain on record for an additional 12 months.

F. Disciplinary action shall be taken for behavior deemed inappropriate by the Head Coach and staff. Inappropriate behavior will include but shall not be limited to fighting, stealing, swearing, sexual misconduct, insubordination and un-sportsman like conduct. Unexcused absence and a failure of financial responsibilities shall also warrant disciplinary action.

**Participation in**  
**MOKIHANA AQUATICS is an**  
**HONOR and a PRIVILEGE !!!**  
**NOT A RIGHT.**

***POLICIES ACKNOWLEDGMENT DOCUMENT***

To: Mokihana Aquatics  
Head Coach and Board of Directors

From: \_\_\_\_\_  
(please print master swimmer or age group parent/s name)

Parents of \_\_\_\_\_  
(if applicable print swimmers name)

Aloha

I / We \_\_\_\_\_ have thoroughly read all five (5) pages of the  
(print parents or masters name)

Mokihana Aquatics Policies. I / We agree to abide by all policies set forth in writing and understand that failure to do so may result in me / my child being terminated from membership in Mokihana Aquatics. I / We also acknowledge that I / we understand the club fund raising policies and consequences should I / we choose not to participate in or fail to make and / or sell our minimum requirements. I / We have been made aware that membership in Mokihana Aquatics is an Honor and a Privilege. Not a right.

---

DATE

---

SIGNATURE